

Aug 97
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Project Status Report

Work Assignment Number: 47-5N60
Site Name: Sauget Area 1 & 2 Sites (TA)
E & E Job Number: ZK9000
Prepared by: C. Carlson, Site Manager
Date: September 19, 1997
Period: July 27, 1997 through August 30, 1997

Copies: RPM: Leah Evison, EPA Region V
PM: Daniel Sewall, E & E - Chicago

Progress Made This Reporting Period

During this reporting period, E & E worked primarily on the completion of the work plan for the project. In addition, E & E performed activities relating to data acquisition and set up preliminary data summary tables. Details of the work activities performed during the reporting period are as follows:

- The draft work plan and detailed cost estimate was submitted to EPA on August 11. Comments on the work plan were discussed over the phone between the EPA WAM and E & E's PM on August 18, and the final work plan was submitted to EPA the same day. The draft and final work plans were submitted to EPA ahead of the schedule outlined in the Statement of Work, and the associated costs and LOE expenditures were beneath the EPA-approved budget amounts.
- Preliminary work began on acquisition of existing information. Approximately 15 agencies and separate data sources were contacted by phone as to the availability of file information (if any) regarding the Sauget area sites. In addition, E & E team members reviewed and flagged the bulk of the file information available from EPA at the 7th floor records center and from PRP file boxes located on the 5th floor.
- Preliminary work began on setting up a technical data summary table format for use under Task 4 of the work assignment. Data entry activities were also begun during this reporting period.

In addition to the above, work performed during the reporting period included routine project management activities, including financial tracking, preparing the previous month's status report, and communications with the WAM.

Project Costs and LOE Hours

Expenditures for this reporting period included \$15,617.39 and 208.0 LOE hours. Project to date expenditures include \$17,807.92 and 234.0 LOE hours. Table 1 provides a breakdown of the costs to date, estimated costs to complete and estimated variance on a task-

specific basis. Table 2 provides a task-specific status report on project hours and schedule. Summaries of financial status and direct labor charges by P-grade are provided in Tables 3 and 4, respectively. Table 5 provides a breakdown of labor hours expended by task for this reporting period.

Problem Areas and Recommended Solutions

None to report

Problems Resolved

None to report.

Deliverables Submitted

The draft and final versions of the project work plan were submitted on August 11 and August 18, respectively.

Activities Planned for Next Reporting Period

E & E will conduct file searches at IEPA and in the Sauget areas for all project file information and will begin data entry activities during the next reporting period.

Key Personnel Changes

None to report.

Subcontracting

None to report.

Travel

None to report.

Laboratory Activities

None to report.

TABLE 1

**ECOLOGY AND ENVIRONMENT ARCS V CONTRACT 68-W8-0086
COST STATUS REPORT BY TASK
SAUGET AREA 1 & 2 SITES (TA)
AS OF AUGUST 30, 1997**

TASK	SUBTASK	DESCRIPTION	CURRENT MONTH	COST TO DATE			ESTIMATED TOTAL COST			
				LABOR	OTHER	TOTAL	TO COMPLETE	AT COMPLETION	BUDGET	ESTIMATED VARIANCE
1	1	PROJECT PLANNING	7,732	9,243	128	9,371	0	9,371	11,193	1,822
1	2	PROJECT MANAGEMENT	1,486	2,038	0	2,038	8,451	10,489	10,489	0
		TASK 1 TOTAL	9,218	11,281	128	11,409	8,451	19,860	21,682	1,822
2	0	ACQUISITION OF EXISTING DATA	6,057	5,937	120	6,057	28,936	34,993	34,993	0
3	0	PROPERTY OWNERSHIP TABLES/MAPS	0	0	0	0	6,934	6,934	6,934	0
4	0	TECHNICAL DATA SUMMARY TABLES/MAPS	342	342	0	342	62,195	62,537	62,537	0
5	0	DATA GAPS MEMORANDA	0	0	0	0	7,351	7,351	7,351	0
6	0	PRP RECORDS COMPILATION	0	0	0	0	22,801	22,801	22,801	0
99	0	AWARD FEE	0	0	0	0	10,623	10,623	10,623	0
		TOTALS	15,617	17,560	248	17,808	147,291	165,099	166,921	1,822

TABLE 2
ECOLOGY AND ENVIRONMENT ARCS V CONTRACT 68-W8-0086
PROJECT HOURS/SCHEDULE STATUS
REPORT BY TASK
SAUGET AREA 1 & 2 SITES (TA)
AS OF AUGUST 30, 1997

TASK	SUBTASK	DESCRIPTION	AUTHORIZED PLAN		ACTUAL	LOE HOURS					PERCENT		
			START DATE	FINISH DATE	FINISH DATE	CURRENT MONTH	TO DATE	EST. TO COMPLETE	AT COMPLETION	AUTH. BUDGET	ESTIMATED VARIANCE	COMPLETE	SPENT
1	1	PROJECT PLANNING	07/21/97	08/30/97		98.00	118.00	0.00	118.00	133.00	15.00	100	89
1	2	PROJECT MANAGEMENT	07/21/97	02/28/97		19.00	25.00	91.00	116.00	116.00	0.00	22	22
		TASK 1 TOTAL				117.00	143.00	91.00	234.00	249.00	15.00	61	57
2	0	ACQUISITION OF EXISTING DATA	07/21/97	02/28/98		84.00	84.00	316.00	400.00	400.00	0.00	0	0
3	0	PROPERTY OWNERSHIP TABLES/MAPS	08/27/97	02/28/98		0.00	0.00	100.00	100.00	100.00	0.00	0	0
4	0	TECHNICAL DATA SUMMARY TABLES/MAPS	08/27/97	02/28/98		7.00	7.00	897.00	904.00	904.00	0.00	1	1
5	0	DATA GAPS MEMORANDA	08/27/97	02/28/98		0.00	0.00	92.00	92.00	92.00	0.00	0	0
6	0	PRP RECORDS COMPILATION	08/27/97	02/28/98		0.00	0.00	316.00	316.00	316.00	0.00	0	0
		PROJECT TOTALS				208.00	234.00	1812.00	2046.00	2061.00	15.00	11	11

TABLE 3

ECOLOGY & ENVIRONMENT ARCS V CONTRACT 68-W8-0086
 SUMMARY OF FINANCIAL STATUS REPORT
 SAUGET AREA 1 & 2 TECHNICAL ASSISTANCE
 AS OF 30-AUG-97

	ACTUAL	
	CURRENT MONTH	PROJECT TO DATE
HOURS:		
	208.00	234.00
	8.75	8.75
TOTAL HOURS	216.75	242.75
COSTS:		
DIRECT LABOR	5314.91	6072.38
TRAVEL	0.00	0.00
EQUIPMENT	0.00	0.00
OTHER DIRECT COST *	181.14	181.14
LABORATORY SERVICES	0.00	0.00
INDIRECTS	9666.47	11035.73
SUBCONTRACTS	0.00	0.00
TOTAL COSTS	15162.52	17289.25
FEE:		
BASE	454.87	518.67
BASE ON SUBCONTRACTS	0.00	0.00
AWARD	0.00	0.00
AWARD ON SUBCONTRACTS	0.00	0.00
TOTAL FEE	454.87	518.67
GRAND TOTAL	15617.39	17807.92
* OTHER DIRECT COST		
COMPUTER USAGE	149.58	149.58
BOOKS & PUBLICATIONS	31.56	31.56
TOTAL ODCs	181.14	181.14

TABLE 4

ECOLOGY & ENVIRONMENT ARCS V CONTRACT 68-W8-0086
 SUMMARY OF DIRECT LABOR BY P-GRADE
 SAUGET AREA 1 & 2 TECHNICAL ASSISTANCE
 AS OF 30-AUG-97

LABOR CODE	CURRENT MONTH				CURRENT CONTRACT YEAR				PROJECT TO DATE			
	REG HOURS	OT HOURS	TOTAL HOURS	TOTAL DOLLARS	REG HOURS	OT HOURS	TOTAL HOURS	TOTAL DOLLARS	REG HOURS	OT HOURS	TOTAL HOURS	TOTAL DOLLARS
111			4.00	486.41			4.00	486.41			4.00	486.41
			158.00	12316.33			184.00	14506.86			184.00	14506.86
			36.50	1768.34			36.50	1768.34			36.50	1768.34
			9.50	524.74			9.50	524.74			9.50	524.74
			0.00	0.00			0.00	0.00			0.00	0.00
			0.00	0.00			0.00	0.00			0.00	0.00
			208.00	15095.81			234.00	17286.34			234.00	17286.34
			8.75	274.36			8.75	274.36			8.75	274.36
TOTALS			216.75	15370.16			242.75	17560.69			242.75	17560.69

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TABLE 5 HAS BEEN REDACTED AS IT CONTAINS
CONFIDENTIAL CONTRACTOR COSTS